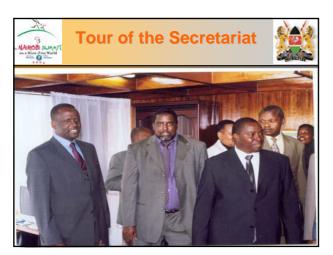


OF THE PREPARATORY COMMITTEE MEETING, OF <u>THE NAIROBI SUMMIT</u> <u>2004 ON A MINE-FREE WORLD</u> GENEVA, 28th – 29th JUNE 2004.











- email: info@nairobiminefreesummit.or.ke



NAIROBI	Website - 1
• A sr	becial website on logistical arrangements for the
-	ference has been established. Its address is:
<i>ww</i> и	v.minefreesummitnbi.or.ke
The	site is a repository of information including:
-	Conference background and details
4.0	Visa issuance
-	Hotel accommodation
-	General information e.g. weather, currency,
-	International and local travel, places of interest etc.,
• Info	rmation on logistics, organizational matters etc., will
-	rovided and updated on a regular basis through the site.

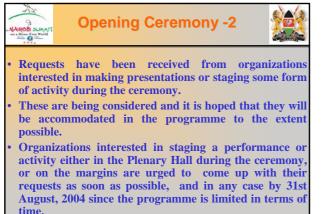


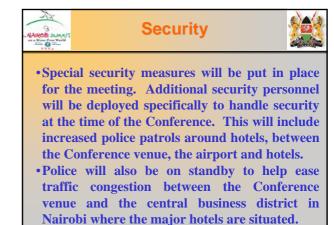


Invitations
Personal invitations have been sent to all Heads of State/Government by His Excellency Mwai Kibaki, President of the Republic of Kenya.
The Secretary-General of the United Nations, H.E. Kofi Annan has similarly been invited.
It is hoped that many of these VVIPS will participate in the Summit.



programme and the main event.







- Email: holidayplus@iconnect.co.ke

Accommodation -2
The agent will also provide information on places of tourist interest for the delegates who may wish to take a tour both within the environs of Nairobi as well as beyond.
Delegations are strongly encouraged to make early reservations to obtain preferential rates.
A list of recommended hotels is available with details of their locations and rates on the travel agent's website www.holidaypluskenya.com.



• The United Nations Office at Nairobi, is 9 kms from the city centre, which is approximately a 15-minute drive during off peak hours and 30 minutes during peak hours.

NAIRO	Airport
•	The main international airport serving Nairobi is the Jomo Kenyatta International Airport (JKIA).
•	A special desk will be put in place at the airport to facilitate smooth immigration and other arrival formalities for accredited delegates.
•	The airport is equipped with modern facilities for the convenience of travellers including

for the convenience of travellers including bureaux de change, banks, restaurants, communications, etc.

Visas

- Accredited delegates and other participants will be issued with gratis visas at Kenya Embassies and Consulates abroad or at the airport or point of entry into the country.
- Delegates are however encouraged to obtain visas beforehand to hasten passport control procedures.

NAROBI SUMMIT	Health	
traveller where y contract highland and wel	v fever vaccination certificate is manda rs over one year of age coming from c vellow fever may occur. There is little ting malaria in Nairobi and in the surr ds. Nairobi is served by a wide range of all equipped hospitals and other health by specialized medical personnel.	ountries risk of ounding modern
internat accepted	The British United Provident Associational medical/health insurance arranged by a number of hospitals in Kenya. It to open temporary accounts wit s.	ement is It is also

Exhibitions



• Information on points of contact will be provided to States Parties and organizations which wish to have an exhibit at the United Nations Office in Nairobi (UNON). Please note that subject to funding arrangements, exhibitors may have to cover the costs of exhibition infrastructure. Please note as well that exhibits from for-profit enterprises will not be permitted and that all exhibits must be consistent with the object and purpose of the Convention.

OBI SUMA

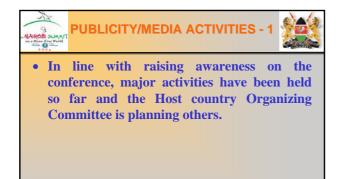
• There is a possibility of staging some exhibitions during the opening ceremony in the afternoon of 28th November 2004. Space is however limited and there might be some financial implications. Interested organizations are urged to make their requests to the Secretariat before 31st August 2004 at the address provided above.





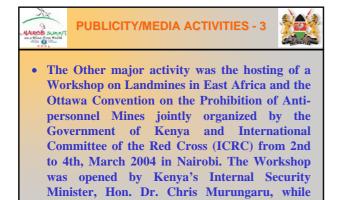
- Equipment for use at the Conference will be exempted from duty and taxes
 on the understanding that these will be re-exported at the end of the
 Conference. Equipment destined for the United Nations will be exempted
 from duty and taxes. Other organizations or individuals would however be
 required to take out a cash bond on such equipment through customs
 clearance agents. A list of such agents as well as other details can be
 obtained from the Kenya Revenue Authority at the following address:
- Commissioner of Customs and Excise
- Tel: +254-(0)20-310900
- Fax: 254-(0)20-341217
- P.O. Box 40160- 00100
- Nairobi, Kenya
- Email: james.oiko@kra.go.ke
- Website: www.revenue.go.ke





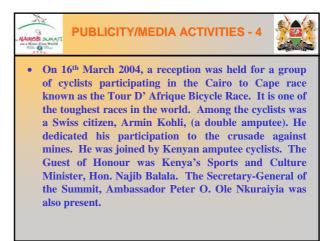
PUBLICITY/MEDIA ACTIVITIES - 2

Publicity activities include a ceremony commemorating the 5th anniversary of entry into force of the anti-personnel mine (Ottawa) Convention. This was held on 1st March 2004 at the Starehe Boys Centre, in Nairobi. It primarily targeted the youth and involved students from 5 major schools. The Guest of Honour was an Assistant Minister in the Office of the President, Prof. Kivutha Kibwana. The President-Designate of the Summit, Amb. Wolfgang Petritsch also participated in the event.



Hon. Stephen Kalonzo Musyoka, Minister for

Foreign Affairs closed it.

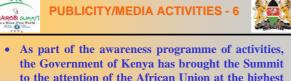




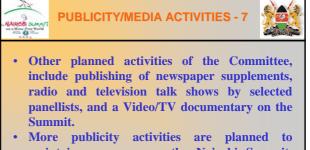
• On 31st March, 2004 in Nairobi, another media event to highlight the Nairobi Summit 2004 on a Mine-Free World was held. It was a luncheon and a panel briefing session hosted by the Canadian High Commission in Nairobi. Key speakers at the function included the Director of Political Affairs, Ministry of Foreign Affairs, Mr. Thuita Mwangi, the Canadian High Commissioner to Kenya, His Excellency J. C. Wall, and Coordinator of the Kenya Coalition Against landmines Ms Mereso Agina.



• The formal launching of the Secretariat and website of the Host Country Organizing Committee was in itself a high profile media function and received widespread coverage both in the print and electronic media.



the Government of Kenya has brought the Summit to the attention of the African Union at the highest level. The Summit will thus feature on the agenda of the Third Ordinary Session of the Assembly of Heads of State and Government of the African Union scheduled for 6th – 8th July 2004, in Addis Ababa, Ethiopia. This is expected to result in a resolution calling for an active participation at the highest level by African countries at the Nairobi Summit, amongst other things.



 More publicity activities are planned to maintain awareness on the Nairobi Summit. These include media updates and briefings for target audiences e.g. journalists and diplomats.