



Convention on the Prohibition of the Use, Stockpiling, Production and Transfer
of Anti-Personnel Mines and on Their Destruction

SECRETARY-GENERAL-DESIGNATE OF THE FIRST REVIEW CONFERENCE

Important information on logistical and administrative matters

13 February 2004

1. Date and Venue

The First Review Conference – *the Nairobi Summit on a Mine-Free World* – will take place 29 November to 3 December at the United Nations Office at Nairobi (UNON). The Review Conference will be preceded by an opening ceremony on the afternoon of 28 November also at UNON. The Review Conference will feature a high level segment on 2-3 December.

2. President and Secretary-General

At the September 2003 Fifth Meeting of the States Parties, the States Parties designated Ambassador Wolfgang Petritsch of Austria as the President of the First Review Conference and requested that Kenya designate a Secretary-General of the Review Conference. In addition, in accordance with the practice used at Meetings of the States Parties, the United Nations Secretary-General would be asked to appoint an Executive-Secretary.

3. Purpose

Article 12 of the Convention defines the purpose of the Review Conference. This has been further elaborated by the President-Designate in a *food-for-thought* paper distributed in October 2003 and at a December 2003 informal meeting which he hosted in Geneva. Please see www.reviewconference.org for more information.

4. Travelling to Nairobi

Jomo Kenyatta International Airport is served by all major airlines and has a network of connections to and from all parts of the world. Kenya Airways flies daily to major cities in Europe with meeting connections to other destinations. It also has a wide network in Africa, Middle East and Asia, including the Far East.

5. Visas

All accredited delegates will be allowed entry into the country and will be issued with visas at Kenya's Embassies and Consulates abroad, or at the airport or point of entry. Detailed information will be provided in due course

6. Customs Clearance

Equipment for use at the Conference will be exempted from duty and taxes on the understanding that these will be re-exported at the end of the Conference. The necessary arrangements are being finalised and details will be available in due course.

Permanent Mission of Kenya to the United Nations in Geneva
Avenue de la Paix 1-3, 1202 Geneva

Tel: 41 (22) 906 40 50

www.reviewconference.org

Fax: 41 (22) 731 29 05

7. Accommodation

Participants are responsible for booking their own accommodations. However, the Government of Kenya is making arrangements with several hotels to block space for participants. Delegations will be strongly encouraged to make early reservations to obtain preferential rates. When making reservations, individuals should indicate that they are participants of *the Nairobi Summit on a Mine-Free World*. A list of recommended hotels with negotiated special rates with the Government of Kenya will soon be provided.

8. Transportation

Arrangements will be made to transport delegates from the airport to hotels and between hotels and the Conference venue each day of the Review Conference. Further information will be provided in coming months. Please note that only limited parking is available at the United Nations Office in Gigiri, Nairobi (UNON).

9. Side Events

Kenya, in its capacity as host and Secretary-General of the Review Conference, will be coordinating a series of events taking place prior to and on the margins of the Review Conference itself. Further information will be provided in the months ahead.

A limited number of rooms are available at UNON for States Parties and organizations to reserve for side-meetings or activities. Please contact the Implementation Support Unit (isu@gichd.ch) for more information. Please note that States Parties and organizations are discouraged from holding side events concurrent to Review Conference sessions.

10. Exhibitions

Information on points of contact will be provided to the States Parties and organizations which wish to have an exhibit at UNON. Please note that subject to funding arrangements, exhibitors may have to cover the costs of exhibition infrastructure. Please note as well that exhibits from for-profit enterprises will not be permitted and that all exhibits must be consistent with the object and purpose of the Convention.

11. Health

A yellow fever vaccination certificate is mandatory for travellers over one year of age coming from countries where yellow fever may occur. There is little risk of contracting malaria in Nairobi and in the surrounding highlands. Nairobi is served by a wide range of modern and well equipped hospitals and other health facilities staffed by specialised medical personnel.

12. Other important information

- Time zone: Kenya is GMT + 3 hours.
- Weather: The temperature in Nairobi late in the year ranges from 16 degrees at night to 25 degrees during the day. It is normally dry.
- Electricity: 240 volts.
- Currency: The official currency is the Kenya Shilling (Ksh), which currently is valued at approximately 1€= 97Ksh or 1US\$ = 75Ksh.